Boerne Police Department

124 Old San Antonio Rd
Boerne, TX 78006
(830) 249-8645

Request for Boerne Police Background Check

Reason for request:

_____ Education

_____ Employment

_____ Visa Application

_____ Immigration

_____ Military

_____ other, please specify _____

Name: _____, _____ _____
Last First Middle

Address: _____

Telephone Number: _____

Date of Birth: ____/____/____ **Social Security Number:** ____-___-____

DL#: _____ **State:** _____

The Boerne Police Department issues letters of good conduct to assist members of the community with educational, military, employment and travel requirements. State law prevents the Boerne Police Department from including records information maintained by other law enforcement agencies. The clearance process may take up to 5 business days.

- Background checks are based on local information within the Boerne Police Department Record Management System.
- Texas Criminal History information may be obtained from the Texas Department of Public Safety (866) 220-0679. Electronic Fingerprints and a fee are required and may take several weeks to process.
- National Background checks may be obtained from the FBI by going to http://www.fbi.gov/about-us/cjis/background-checks/background_checks a fee is required and may take several weeks to process.

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____ Verification of ID

____ Letter completed by ID#/Initials _____ Date _____